

**FINAL PLAT REVIEW APPLICATION**

**CHECK PRINT SUBMITTAL DATE:**

**PROJECT#:**

**PLANNING DIVISION**  
 2825 3<sup>RD</sup> AVENUE NORTH, 4<sup>TH</sup> FLOOR  
 BILLINGS, MONTANA 59101  
 PHONE: (406)247-8676  
 FAX: (406) 657-8327



**Parcel Legal Description:**

REVIEW TYPE (CHECK ONE)						
<input type="checkbox"/>	CITY FINAL CHECK PRINT (REVIEW FEE DUE)			<input type="checkbox"/>	CITY FINAL MYLAR	
<input type="checkbox"/>	COUNTY FINAL CHECK PRINT (REVIEW FEE DUE)			<input type="checkbox"/>	COUNTY FINAL MYLAR	
APPLICANT/SURVEYOR INFORMATION						
PROPERTY OWNER:						
E-mail Address		Mobile Phone		Home Phone		
Mailing Address (City, State, Zip)						
AGENT/SURVEYOR:						
E-mail Address		Mobile Phone		Business Phone		
Mailing Address (City, State, Zip)						
PLAT DATA/ATTRIBUTES						
Gross Area (Acres)		Net Area (Acres)		Number of Lot(s)		
PARKLAND						
Parkland Cash-in-Lieu (Yes, No)		Parkland Dedication (acres)		Trail Easement (Yes, No)		
Deed Restrictions or Covenants (Yes, No)		<b>(YES)--Attach Copies of the Deed Restrictions or Covenants</b>				
<input checked="" type="checkbox"/> <b>SUBMITTAL REQUIREMENTS</b>						
CITY OR COUNTY FINAL CHECK PRINT REVIEW						
	<b>2)-SETS PAPER COPIES (1) ELECTRONIC PDF FORMAT</b> <b>REVIEW FEE, FINAL PLAT APPLICATION SIGNED BY OWNER APPLICANT, PRELIMINARY APPROVAL LETTER</b> <ul style="list-style-type: none"> <li>• DRAFT FINAL PLAT (24"X36") ON PAPER (NOT MYLAR, NOT SIGNED)</li> <li>• CLOSURE CALCULATIONS FOR PLAT (CITY ONLY)</li> <li>• DRAFT FINAL SIA/WAIVER</li> <li>• TITLE REPORT/SUBDIVISION GUARANTEE DATED NO OLDER THAN 6 MONTHS</li> <li>• RECEIPT FROM YELLOWSTONE COUNTY TREASURER'S OFFICE FOR PAID TAXES</li> <li>• DRAFT EASEMENT DOCUMENTS, (AS APPLICABLE)</li> <li>• DRAFT DECLARATION OF RESTRICTIONS ON TRANSFERS AND CONVEYANCES, (IF APPLICABLE)</li> <li>• DRAFT DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS, (CCR), (IF APPLICABLE)</li> <li>• OTHER DOCUMENTS AS REQUIRED BY PRELIMINARY PLAT CONDITIONS OF APPROVAL</li> </ul>					
CITY OR COUNTY FINAL MYLAR REVIEW						
	<b>(1)-ORIGINAL SIGNED HARD COPIES (1) ELECTRONIC PDF FORMAT</b> <b>FINAL CHECK PRINT REVIEW &amp; COMMENTS, PRELIMINARY APPROVAL LETTER</b> <ul style="list-style-type: none"> <li>• FINAL MYLAR(S), (2-MYLARS FOR CITY), SIGNED BY PROPERTY OWNER/NOTARIZED BY SURVEYOR</li> <li>• ORIGINAL, SIGNED FINAL SIA/WAIVER</li> <li>• ORIGINAL, SIGNED TITLE REPORT/SUBDIVISION GUARANTEE DATED NO OLDER THAN 6 MONTHS</li> <li>• RECEIPT FROM YC TREASURER'S OFFICE FOR PAID TAXES</li> <li>• ORIGINAL, SIGNED EASEMENT DOCUMENTS, (AS APPLICABLE)</li> <li>• ORIGINAL, SIGNED CONSENT TO PLATTING DOCUMENT,( IF APPLICABLE)</li> <li>• ORIGINAL, SIGNED DECLARATION OF RESTRICTIONS ON TRANSFERS AND CONVEYANCES (IF APPLICABLE)</li> <li>• ORIGINAL, SIGNED DECLARATION OF COVENANTS, CONDITIONS, AND RESTRICTIONS,(IF APPLICABLE)</li> <li>• ORIGINAL, MDEQ APPROVAL LETTER (COUNTY PLATS ONLY))</li> </ul>					

**DECLARATION AND SIGNATURES:**

I declare that I am the owner of record of the above-described property, and have examined all statements and information contained herein and all attached exhibits, and to the best of my knowledge and belief, is true and correct.

---

**OWNER OF RECORD**

**DATE**

---

**OWNER UNDER CONTRACT**

**DATE**