

PRELIMINARY SUBDIVISION COMPLETENESS REVIEW

PROJECT#:

PRE-APPLICATION MEETING DATE:

PLANNING DIVISION

2825 3RD AVENUE NORTH, 4TH FLOOR

BILLINGS, MONTANA 59101

PHONE: (406) 247-8676

FAX: (406) 657-8327



****APPLICATIONS MUST BE RECEIVED ONE (1) MONTH PRIOR TO THE ACTUAL SUBMITTAL DATE OF A PRELIMINARY PLAT APPLICATION. THE PRELIMINARY PLAT FEE IS DUE AT THE TIME OF THIS SUBMITTAL.** The Planning Division will determine whether the application is sufficient for review and if the information provided is completed. Staff will contact the subdivider or representative to confirm the review and the number of applications packets necessary for formal submittal.

Attachments: Check all that apply. 2-sets-(hard copies) 1-set pdf files via electronic media

<input type="checkbox"/>	Preliminary Plat Application , (signed by property owner)
<input type="checkbox"/>	Preliminary Plat-(1)-“24X36”
<input type="checkbox"/>	Draft SIA/ Waiver (not signed)
<input type="checkbox"/>	Water/septic information as outlined in the Subdivision Regulations
<input type="checkbox"/>	Traffic Impact Study (if applicable)
<input type="checkbox"/>	Draft easement documents , (as applicable)
<input type="checkbox"/>	Evidence of legal and physical access , if subject property is not served by public roads
<input type="checkbox"/>	Environmental Assessment/Summary of Probable Impacts (if applicable)
<input type="checkbox"/>	Geotechnical Report: City Requirement. County-if warranted. See 4.4B Yellowstone County Subdivision Regulations
<input type="checkbox"/>	Supporting Documents per APPENDIX F, APPENDIX G, City of Billings Subdivision Regulations and Yellowstone County Subdivision Regulations

Primary Parcel/Legal Description (C/S, Subdivision, Lot, Block) PROPERTY TAX ID:

APPLICANT/SURVEYOR INFORMATION

PROPERTY OWNER

E-mail Address		Mobile Phone		Home Phone	
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Mailing Address City/State/Zip Code	
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AGENT/SURVEYOR

E-mail Address		Mobile Phone		Business Phone	
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Mailing Address City/State/Zip Code	
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CLASSIFICATION AND PRELIMINARY REVIEW FEES: (CHECK ONE)

<u>City Major</u> (6 or more lots)	<u>County Major</u> (6 or more lots)	<u>City Minor</u> (5 lots or fewer)	<u>County Minor</u> (5 lots or fewer)
\$3,322 (6 to 40 lots)	\$1838 (6 to 40 lots)	\$2,193	\$674
\$5,881 (41 to 200 lots)	\$4289 (41 to 200 lots)		
\$5,881 (Over 200 lots)	\$4289 (Over 200 lots)		
<u>City Subsequent Minor</u> (Reviewed as a minor)	<u>County Subsequent Minor</u> (Reviewed as a major)	<u>City Expedited</u> (Check Print Review)	<u>County Expedited</u> (Check Print Review)
\$2,193	\$1838 (6 to 40 lots)	\$1,405	\$491
	\$4289 (41 to 200 lots)		
	\$4289 (Over 200 lots)		