



CITY OF BILLINGS/BUILDING DIVISION

PERMIT APPLICATION

657-8270

Complete numbered spaces only

PERMIT NO.

1 Job Address					Project Name				
2 Legal Description		Lot #		Blk. #		Tract/ Subdivision			
3 Owner					Mail Address			Phone	
4 Contractor					Mail Address			Phone	
5 Architect or Designer					Mail Address			Phone	
6 Engineer					Mail Address			Phone	
7 Building Set Backs		Front	Side	Side	Rear	Building Dimension	Length	Width	Height
8 Basement: <input type="checkbox"/> Yes <input type="checkbox"/> No		Number of Bedrooms		No. of Dwelling Units		Mechanical (How Many?)			
Finished? <input type="checkbox"/> Yes <input type="checkbox"/> No						___ Furnace	___ Bath Vents	___ Air Cond	
9 Class of Work: <input type="checkbox"/> New <input type="checkbox"/> Addition					(IF DUCTED)				
Remodel <input type="checkbox"/> Repair <input type="checkbox"/>					___ Range Hood	___ Dryer Vent		___ Fire place	
10 Use of Building: Existing Use					Proposed Use				
11 Describe Work:									
12 <u>Contact</u> for Plan Corrections/Comments:					Phone:			Email:	
13 ROW Contractor					14 Valuation of Work: \$				
15 A Storm Water Pollution Prevention Plan (SWPPP) is on file for the subdivision/master plan development ___yes ___no									
<i>New construction activities must comply with the Active SWPPP, Section 28-401, BMCC, the Storm Water Management Manual (SWMM) and MTDEQ regulations, where applicable. For information contact 406-247-8633.</i>									
Remarks and Special Conditions:									
Easements:									
Application Accepted By			Plans Approved By		Plan Check Fee		Permit Fee		
Fire Sprinkler Required		Off Street Parking			Type of Construction		Occupancy Group		Maximum Occupancy
Yes No		Required	Furnished						
Accessory Sq. Ft.		Attached Detached		First Floor Sq. Ft.		No. of Stories			No. of Dwelling Units
Agreement									
I hereby state that the above is correct. I recognize that the approval of plans, issuance of a permit, or subsequent inspection approvals shall not be construed to allow violations of the code or other ordinances or laws enforced by the City of Billings. I consent to provide entry to inspectors as set forth in the building code and to request inspections as required. All materials, drawings or documents submitted for this permit become public record and may be released to the public.									
<i>By signature below the signatory certifies and declares that he/she is either the Owner or the Authorized Agent of the owner of the property.</i>									
Applicant---Print Name Legibly _____									
Signature-Applicant _____					Date _____				

Required Storm Water Best Management Practices (BMP's) for site/lot development and construction:

- For properties disturbing 1 acre or more or within 50-feet of a State receiving water (ditches/drains, creeks, etc.) a Storm Water Pollution Prevention Plan is required by the Montana Department of Environmental Quality (MTDEQ).
- For lots within a subdivision, the contractor/builder is required to review and follow the conditions of the existing Storm Water Pollution Prevention Plan (SWPPP); including, but not limited to minimize tracking onto the public right-of-way, protect storm water inlets near jobsite, restrict access points onto the property, install BMP's where necessary.
- For additional information regarding BMP's and/or SWPPPs, contact the Environmental Affairs Division of Public Works at (406) 247-8633.



Asbestos Abatement Required



Residential

- All demolition and renovation projects require an asbestos inspection by an accredited asbestos inspector.
- Residential units (duplex or smaller) are not regulated by the State of Montana. OSHA regulations may apply to residential work (Search 29CFR1926.1101 online).
- For information contact the City Environmental Compliance Coordinator at (406) 247-8633.

Non-residential

- All demolition and renovation projects require an asbestos inspection by an accredited asbestos inspector.
- Notify the Montana Department of Environmental Quality (MTDEQ) for all non-residential demolition or renovation
- Notification forms are available at asbestos.mt.gov or call the DEQ Asbestos Control Program at (406) 444-5300 or email deqacponline@mt.gov. Forms must be received by DEQ two weeks prior to the start date of the project.
- For more information on the asbestos inspection requirement, locating an accredited asbestos inspector, and other asbestos regulatory requirements go to asbestos.mt.gov or call (406) 444-5300.