



COMMUNITY DEVELOPMENT DIVISION
Community Development Board Agenda

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Board Members: Presented below is the agenda for the upcoming Community Development Board Meeting. Please call Gina Simonetti at 406-247-8675 or notify via email at simonettig@ci.billings.mt.us if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

COMMUNITY DEVELOPMENT BOARD AGENDA			
3:00 pm, Monday, December 9, 2014			
6 th Floor Conference Room, Miller Building			
Order	Agenda Items	Person(s) Responsible	Process
I.	Welcome / Introduction / Announcements	Kamber Kelly	-
II.	Public Comment Period – As Required <i>3 Minute Maximum per Person</i>	Kamber Kelly	Public Comment
III.	Meeting Minutes	Kamber Kelly	Action
IV.	Staff Reports	Staff	Report
	<i>Staff will report on current programs and progress to date on projects, including: First Time Homebuyers program; Home Repair programs; Foreclosure Acquisition / Rehabilitation program; and the Billings Metro VISTA Project.</i>		
V.	Substantial Amendment to the FY2014-2015 Consolidated Plan	Beckett	Presentation & Action
	<i>Staff requested HUD consider allowing the City to utilize the \$130,000 garnered from the Irma House sale for eligible HOME activities and they agreed! To immediately allocate this money, City staff must prepare a Substantial Amendment to the Consolidated Plan.</i>		
	<i>In addition, HUD's FY2013-2014 Comprehensive Annual Performance Evaluation Report (CAPER) review included required changes to the method used by staff to utilize program income as it comes in for the current fiscal year in addition to consideration of alterations to methods to calculate CDBG Administration. In the first quarter of FY2014-2015, the City has received \$36,062 in CDBG and \$30,088 in HOME revenues; these must be allocated to current activities and estimates must be included in all budgetary projections from this point forward. These changes also require a Substantial Amendment.</i>		
VI.	CDBG & HOME Application Guidelines & Application	Brenda Beckett	Review & Action
	<i>Updated guidelines and application for the annual allocation process for CDBG and HOME are provided for review and approval. The CD Board will also have the opportunity to act on suggested improvements and updates to the documents.</i>		
VII.	Neighborhood Concerns & Happenings	CD Board	Updates
	<i>Opportunity for board members to share information or concerns.</i>		
VIII.	Set Next Meeting Agenda & Adjournment <i>Next Meeting: January 6, 2015</i>		
IX.	Honoring Kamber Kelly's eight years of service!		

Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Gina Simonetti at 406-247-8675 or email at simonettig@ci.billings.mt.us.