



# COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4<sup>TH</sup> FLOOR, PO BOX 1178  
BILLINGS, MONTANA 59103



## MEMORANDUM

**TO:** Community Development Board  
**FROM:** Brenda Beckett, Community Development Manager  
**DATE:** January 29, 2008  
**SUBJECT:** Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call me at 657-8286 if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

### COMMUNITY DEVELOPMENT BOARD AGENDA

**9:00am – 2:00pm, Monday, March 31, 2008**

4<sup>th</sup> Floor, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	<b>Welcome and Introduction</b>	Duane Loken	-
II.	<b>Public Comment Period – As Required</b> <i>3 Minute Maximum per Person</i>	Duane Loken	-
III.	<b>Meeting Minutes</b>	Duane Loken	Action
IV.	<b>Kings Green Phase III - Response to Request for Proposals</b>	Dina Billington	Action
	<i>Staff received one response to the Request for Proposals for housing development in Kings Green Subdivision. Staff recommends awarding the bid to Real Estate Dynamics. A full staff memo is included with the agenda for CD Board review.</i>		
V.	<b>Consolidated Plan Review</b>	Brenda Beckett	Action
	<i>An opportunity to discuss the FY2008-2009 Consolidated Plan / Action Plan and approve the drafted plan. This is the fourth year for the FY2005-2009 Consolidated Plan. The drafted Action Plan was provided to the CD Board in February.</i>		
VI.	<b>Staff Recommendations Review</b>	Brenda Beckett	Review
	<i>Staff had an opportunity to review the project requests and has made some recommendations regarding funding Housing and Neighborhood Activities. City staff does not make recommendations regarding Public Service activities.</i>		
VII.	<b>Budget Recommendations</b>	Duane Loken	Discussion Action
	<i>The CD Board will discuss CDBG and HOME applications in order to make funding recommendations for City Council's review / approval.</i>		
VIII.	<b>Staff Updates</b>	CD Staff	Report
	<i>An opportunity for staff to share happenings in their programs and initiatives.</i>		
IX.	<b>Neighborhood Concerns &amp; Happenings</b>	CD Board	Updates
	<i>Opportunity for board members to share information or concerns.</i>		
X.	<b>Set Next Meeting Agenda Adjournment</b>		