



COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4TH FLOOR, PO BOX 1178
BILLINGS, MONTANA 59103



MEMORANDUM

TO: Community Development Board
FROM: Brenda Beckett, Community Development Manager
DATE: January 29, 2008
SUBJECT: Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call me at 657-8286 if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

COMMUNITY DEVELOPMENT BOARD AGENDA

1:00pm – 5:00pm, Tuesday, March 4, 2008

4th Floor, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	Welcome and Introduction ~ Reminder: Monday, March 31st is the next Board meeting	David Goodridge	-
II.	Public Comment Period – As Required <i>3 Minute Maximum per Person</i>	David Goodridge	-
III.	Meeting Minutes	David Goodridge	Action
IV.	Housing Authority - Westchester Square Project	Lucy Brown	Presentation
	<i>The Housing Authority is proposing to develop a small project on Westchester Square and will be making a presentation to the Board for an upcoming HOME Affordable Housing application. The project will utilize Universal Design elements which will make the project fully accessible. Action is expected during the March 31st meeting and staff will construct a comprehensive memo for distribution with the agenda.</i>		
V.	Funding Request to re-allocate Galles Building allocation to the Skate Park	Parks Department	Presentation Action
	<i>The Parks Department is requesting an allocation change from the Galles Building to the Skate Park. Funding was initially requested to make improvements to the Galles Building including an ADA bathroom which would be managed by a vendor. Without a vendor leasing the Galles Building, the Parks Department is requesting to utilize the funding to purchase a separate ADA bathroom for placement at the Skate Park.</i>		
VI.	Housing Authority - Site Development Application for Lake Elmo Project	Brenda Beckett	Action
	<i>An application was submitted for CDBG funding to support site development costs for a project along Lake Elmo in the Heights. A presentation was made during the February CD Board meeting regarding the scope of the project. The application is located in the Housing & Neighborhood applications book distributed at the February meeting. Action is requested at this time and a staff memo is included with the agenda.</i>		
VII.	Develop Questions for Budget Hearings	David Goodridge	Discussion
	<i>Time is devoted for the Board to develop questions for applicants to respond to prior to the Public Budget Hearings.</i>		
VIII.	Staff Updates	CD Staff	Report
	<i>An opportunity for staff to share happenings in their programs and initiatives. Changes in the CDBG / HOME Applications prepared by Community Development staff will be reviewed.</i>		
IX.	Neighborhood Concerns & Happenings	CD Board	Updates
	<i>Opportunity for board members to share information or concerns.</i>		
X.	Set Next Meeting Agenda Adjournment		