



COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4TH FLOOR
PO Box 1178
BILLINGS, MONTANA 59103



MEMORANDUM

TO: Community Development Board
FROM: Denise Bohlman, Administrative Support
DATE: January 24, 2012
SUBJECT: Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call Denise Bohlman at 247-8675 or notify her via email at bohlmand@ci.billings.mt.us if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

COMMUNITY DEVELOPMENT BOARD AGENDA

3:00 pm, Tuesday, February 7, 2012

4th Floor, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	Welcome / Introduction / Announcements	Kamber Kelly	-
II.	Public Comment Period – As Required <i>3 Minute Maximum per Person</i>	Kamber Kelly	Public Comment
III.	Meeting Minutes	Kamber Kelly	Action
IV.	Staff Reports	Staff	Report
	<i>Staff will report on current programs and progress to date on projects, including: Neighborhood Stabilization Program; First Time Homebuyers program; Home Repair programs; Billings Metro VISTA Project; and the Fair Housing Initiatives Program grant.</i>		
V.	Preliminary Budget Review	Brenda Beckett	Report
	<i>The preliminary budget for CDBG and HOME will be presented to the Board along with recommendations for re-allocating funding from previous years. A status report of all currently open activities will be reviewed.</i>		
VI.	CDBG / HOME Applications - Site Visit Assignments	Kamber Kelly	Discussion
	<i>An opportunity for the CD Board to choose applicants for site visits. Visits need to be scheduled and completed by the next CD Board meeting on March 6, which is the date the Board members review their visits and findings.</i>		
VII.	Community Development Applications & Recommendations	Staff	Report
	<i>An opportunity for staff to review applications and recommended changes to their programs for the upcoming year.</i>		
VIII.	Neighborhood Concerns & Happenings	CD Board	Updates
	<i>Opportunity for board members to share information or concerns.</i>		
IX.	Set Next Meeting Agenda & Adjournment		
4:00pm - COMMUNITY DEVELOPMENT BOARD TRAINING <i>Staff will host an orientation for new / prospective Board members immediately following the meeting.</i>			

Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Denise Bohlman, Administrative Support at 406-247-8675 (Montana Relay 711) or email at bohlmand@ci.billings.mt.us.