



COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4TH FLOOR
 PO Box 1178
 BILLINGS, MONTANA 59103



MEMORANDUM

TO: Community Development Board
FROM: Denise Bohlman, Administrative Support
DATE: November 22, 2011
SUBJECT: Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call Denise Bohlman at 247-8675 or notify her via email at bohlmand@ci.billings.mt.us if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

COMMUNITY DEVELOPMENT BOARD AGENDA

3:00 pm, Tuesday, December 6, 2011

4th Floor, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	Welcome / Introduction / Announcements	Jim Hartung	-
II.	Public Comment Period – As Required <i>3 Minute Maximum per Person</i>	Jim Hartung	Public Comment
III.	Meeting Minutes	Jim Hartung	Action
IV.	Staff Reports	Staff	Report
	<i>Staff will report on current programs and progress to date on projects, including: Neighborhood Stabilization Program; First Time Homebuyers program; Home Repair programs; Billings Metro VISTA Project; and the Fair Housing Initiatives Program grant.</i>		
V.	CDBG & HOME Application Guidelines & Application	Brenda Beckett	Action
	<p><i>Updated guidelines and application for the annual allocation process for CDBG and HOME are set for action today. One pending update remains; the updated Census / Low Income area map. The application is set to be released on December 9, 2011 for the upcoming fiscal year. The following language has been added:</i></p> <p><i>Please note: HUD has not released FY2012-2013 budget levels as of the time of application release. Budget projections for the FY2012-2013 year in CDBG and HOME include decreases of 15% and 38% respectively, bringing the total anticipated budget from approximately \$1,119,900 for FY2011-2012 to just under \$850,000 for both programs. In order to accommodate these anticipated low funding levels, the Community Development Board has previously implemented priority budgeting, which has eliminated several programs and decreased funding to many. In light of the projected budget for this upcoming year and the current application offered herein, staff would likely recommend further priority budgeting utilizing input and needs data garnered from the Consolidated Planning process in recent years and throughout the budget process for this upcoming year. Priority budgeting may result in further program reduction and / or elimination.</i></p>		
VI.	Neighborhood Concerns & Happenings	CD Board	Updates
	<i>Opportunity for board members to share information or concerns.</i>		
VII.	Set Next Meeting Agenda & Adjournment		

Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Denise Bohlman, Administrative Support at 406-247-8675 or email at bohlmand@ci.billings.mt.us.