



# COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4<sup>TH</sup> FLOOR  
PO Box 1178  
BILLINGS, MONTANA 59103



## MEMORANDUM

**TO:** Community Development Board  
**FROM:** Denise Bohlman, Administrative Support  
**DATE:** October 26, 2011  
**SUBJECT:** Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call Denise Bohlman at 247-8675 or notify her via email at [bohlmand@ci.billings.mt.us](mailto:bohlmand@ci.billings.mt.us) if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

### COMMUNITY DEVELOPMENT BOARD AGENDA

**3:00 pm, Tuesday, November 1, 2011**

4<sup>th</sup> Floor, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	<b>Welcome / Introduction / Announcements</b>	Kamber Kelly	-
II.	<b>Public Comment Period – As Required</b> <i>3 Minute Maximum per Person</i>	Kamber Kelly	Public Comment
III.	<b>Meeting Minutes</b>	Kamber Kelly	Action
IV.	<b>Staff Reports</b>	Staff	Report
	<i>Staff will report on current programs and progress to date on projects, including: Neighborhood Stabilization Program; First Time Homebuyers program; Home Repair programs; Billings Metro VISTA Project; and the Fair Housing Initiatives Program grant.</i>		
V.	<b>CDBG &amp; HOME Application Guidelines &amp; Application</b>	Brenda Beckett	Report / Discussion
	<i>Updated guidelines and application for the annual allocation process for CDBG and HOME will be available for CD Staff review / discussion. In the December 2011 meeting, the CD Board will have the opportunity to act on suggested improvements and updates to the documents.</i>		
VI.	<b>Neighborhood Concerns &amp; Happenings</b>	CD Board	Updates
	<i>Opportunity for board members to share information or concerns.</i>		
VII.	<b>Set Next Meeting Agenda &amp; Adjournment</b>		

Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Denise Bohlman, Administrative Support at 406-247-8675 or email at [bohlmand@ci.billings.mt.us](mailto:bohlmand@ci.billings.mt.us).