



COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4TH FLOOR
PO Box 1178
BILLINGS, MONTANA 59103



MEMORANDUM

TO: Community Development Board
FROM: Denise Bohlman, Administrative Support
DATE: September 21, 2011
SUBJECT: Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call Denise Bohlman at 247-8675 or notify her via email at bohlmand@ci.billings.mt.us if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

COMMUNITY DEVELOPMENT BOARD AGENDA

3:00 pm, Tuesday, October 4th, 2011

4th Floor, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	Welcome / Introduction / Announcements	Jim Hartung	-
II.	Public Comment Period – As Required <i>3 Minute Maximum per Person</i>	Jim Hartung	Public Comment
III.	Meeting Minutes	Jim Hartung	Action
IV.	Staff Reports	Staff	Report
	<i>Staff will report on current programs and progress to date on projects, including the Neighborhood Stabilization Program, First Time Homebuyers program, Home Repair programs, Billings Metro VISTA Project and the Fair Housing Initiatives Program grant.</i>		
V.	Comprehensive Annual Performance Evaluation Report (CAPER) Review	Brenda Beckett	Report
	<i>An opportunity for CD Board to review the finalized CAPER and view a presentation.</i>		
VI.	Review Allocation Procedures	Jim Hartung	Discussion
	<i>An opportunity for the Board to review allocation procedures for feedback and suggested improvements. The CDBG / HOME application and guidebook will be ready for review / approval at November's meeting.</i>		
VII.	Neighborhood Concerns & Happenings	CD Board	Updates
	<i>Opportunity for board members to share information or concerns.</i>		
VIII.	Set Next Meeting Agenda & Adjournment		

Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Denise Bohlman, Administrative Support at 406-247-8675 or email at bohlmand@ci.billings.mt.us.