



# COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4<sup>TH</sup> FLOOR  
PO BOX 1178  
BILLINGS, MONTANA 59103



## MEMORANDUM

**TO:** Community Development Board  
**FROM:** Denise Bohlman, Administrative Support  
**DATE:** August 24, 2011  
**SUBJECT:** Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call Denise Bohlman at 247-8675 or notify her via email at [bohlmand@ci.billings.mt.us](mailto:bohlmand@ci.billings.mt.us) if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

### COMMUNITY DEVELOPMENT BOARD AGENDA

**3:00 pm, Tuesday, September 6, 2011**

4<sup>th</sup> Floor, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	<b>Welcome / Introduction / Announcements</b>	Jim Hartung	-
II.	<b>Public Comment Period – As Required</b> <i>3 Minute Maximum per Person</i>	Jim Hartung	Public Comment
III.	<b>Meeting Minutes</b>	Jim Hartung	Action
IV.	<b>Review Denial of Application for Minor Home Repair as per Appeals Process</b> <i>An opportunity for CD Board and County Commissioners to review Appeal for Denial of MHR grant.</i>	Lynda Woods	Action
V.	<b>Staff Reports</b> <i>Staff will report on current programs and progress to date on projects, including the Neighborhood Stabilization Program, First Time Homebuyers program, Home repair programs, and the Fair Housing Initiatives Program grant.</i>	Staff	Report
VI.	<b>Comprehensive Annual Performance Evaluation Report (CAPER) Review</b> <i>An opportunity for CD Board to review drafted CAPER accomplishments section.</i>	Brenda Beckett	Report
VII.	<b>AmeriCorps*VISTA Program Final Report Update</b> <i>An opportunity for the CD Board to review the finalized VISTA Report.</i>	Brenda Beckett	Report
VIII.	<b>Neighborhood Concerns &amp; Happenings</b> <i>Opportunity for board members to share information or concerns.</i>	CD Board	Updates
IX.	<b>Set Next Meeting Agenda &amp; Adjournment</b>		

Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Denise Bohlman, Administrative Support at 406-247-8675 or email at [bohlmand@ci.billings.mt.us](mailto:bohlmand@ci.billings.mt.us).