



## COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4<sup>TH</sup> FLOOR, PO BOX 1178  
BILLINGS, MONTANA 59103

### MEMORANDUM



**TO:** Community Development Board  
**FROM:** Doris Cole CPS, Sr. Office Assistant  
**DATE:** March 22, 2011  
**SUBJECT:** Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call me at 247-8675 or contact me via email at [cole@ci.billings.mt.us](mailto:cole@ci.billings.mt.us) if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

### COMMUNITY DEVELOPMENT BOARD AGENDA

**9:00am – 2:00pm, Tuesday, April 5, 2011**

4<sup>th</sup> Floor, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	<b>Welcome / Introduction / Announcements</b>	Jim Hartung	-
II.	<b>Public Comment Period – As Required</b> <i>3 Minute Maximum per Person</i>	Jim Hartung	-
III.	<b>Meeting Minutes</b>	Jim Hartung	Action
IV.	<b>Staff Reports / Neighborhood Stabilization Properties Review</b> <i>Staff will report on current programs and progress to date on projects.</i>	Staff	Report
V.	<b>Drafted Consolidated Plan Review &amp; Approval</b> <i>An opportunity to discuss the drafted five-year and one-year Consolidated Plan / Action Plan. <b>The CD Board will receive a link to the posted Consolidated Plan draft after the public comment period begins on March 25, 2011.</b> Action to approve the drafted plan is scheduled to occur at the April meeting. Final approval is scheduled to occur at the May meeting.</i>	Brenda Beckett	Action
VI.	<b>Staff Recommendations Report</b> <i>Staff had an opportunity to review the project requests and has made some recommendations regarding funding Housing and Neighborhood Activities. City staff does not make recommendations regarding Public Service activities.</i>	Brenda Beckett	Report
VII.	<b>Budget Recommendations</b> <i>The CD Board will discuss CDBG and HOME applications in order to make funding recommendations for City Council's review / approval.</i>	Jim Hartung	Discussion Action
VIII.	<b>Neighborhood Concerns &amp; Happenings</b> <i>Opportunity for board members to share information or concerns.</i>	CD Board	Updates
IX.	<b>Set Next Meeting Agenda &amp; Adjournment</b>		

**Note:** Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Doris Cole, Sr. Office Assistant, at 406-247-8675 or email at [coled@ci.billings.mt.us](mailto:coled@ci.billings.mt.us).