



COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4TH FLOOR, PO BOX 1178
BILLINGS, MONTANA 59103



MEMORANDUM

TO: Community Development Board
FROM: Doris Cole, Sr. Office Assistant
DATE: January 18, 2011
SUBJECT: Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call me at 657-8286 if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

COMMUNITY DEVELOPMENT BOARD AGENDA

3:00pm – 5:00pm, Tuesday, February 1, 2011

4th Floor, Parmly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	Welcome / Introduction / Announcements	Jim Hartung	-
II.	Public Comment Period – As Required <i>3 Minute Maximum per Person</i>	Jim Hartung	-
III.	Meeting Minutes	Jim Hartung	Action
IV.	Staff Reports <i>Staff will report on current programs and progress to date on projects.</i>	Staff	Report
V.	Preliminary Budget Review <i>The preliminary budget for CDBG and HOME will be presented to the Board along with recommendations for re-allocating funding from previous years. A status report of all currently open activities will be reviewed.</i>	Brenda Beckett	Review
VI.	CDBG / HOME Applications - Site Visit Assignments <i>An opportunity for the CD Board to choose applicants for site visits. Visits need to be scheduled and completed by the next CD Board meeting on March 1, which is the date the Board members review their visits and findings.</i>	Jim Hartung	Discussion
VII.	Community Development Applications Review <i>An opportunity for staff to review applications and recommended changes to their programs for the upcoming year.</i>	Staff	Report
VIII.	Neighborhood Concerns & Happenings <i>Opportunity for board members to share information and /or concerns.</i>	CD Board	Updates
IX.	Set Next Meeting Agenda Adjournment		