



# COMMUNITY DEVELOPMENT DIVISION

510 NORTH BROADWAY, 4<sup>TH</sup> FLOOR, PO BOX 1178  
BILLINGS, MONTANA 59103



## MEMORANDUM

**TO:** Community Development Board  
**FROM:** Brenda Beckett, Community Development Manager  
**DATE:** March 3, 2009  
**SUBJECT:** Upcoming Community Development Board Meeting

Presented below is the agenda for the upcoming Community Development Board Meeting. Please call me at 657-8286 if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

### COMMUNITY DEVELOPMENT BOARD AGENDA - **REVISED**

**9:00am – 2:00pm, Tuesday, April 7, 2009**

4<sup>th</sup> Floor, Parnly Library Building

Order	Agenda Items	Person(s) Responsible	Process
I.	<b>Welcome / Introduction / Announcements</b>	Duane Loken	-
II.	<b>Public Comment Period – As Required</b> <i>3 Minute Maximum per Person</i>	Duane Loken	-
III.	<b>Meeting Minutes</b>	Duane Loken	Action - <b>Delayed until May 5, 2009</b>
IV.	<b>Affordable Housing Development Program Guidelines / Application</b>	Dina Billington	Action - <b>Delayed until May 5, 2009</b>
	<i>In preparation for HOME technical assistance in February, staff prepared a more comprehensive application guidebook and application for the Affordable Housing Development Program. This item will be set an action item on May 5<sup>th</sup> for adoption for future applicants.</i>		
V.	<b>Americorps VISTA Project Concept / Application</b>	Brenda Beckett	Presentation
	<i>An opportunity for staff to present the VISTA Project Concept for an application due to the Corporation for National and Community Service on April 19. The project application will be presented to the City Council during a work session on April 6<sup>th</sup> and will be presented for action on April 13.</i>		
VI.	<b>Consolidated Plan Review and Approval</b>	Brenda Beckett	Action - <b>Delayed until May 5, 2009</b>
	<i>An opportunity to discuss the FY2009-2010 Consolidated Plan / Action Plan. This is the fifth year for the FY2005-2009 Consolidated Plan. The drafted Action Plan was previously provided to the CD Board in February.</i>		
VII.	<b>Staff Recommendations Review</b>	Brenda Beckett	Review
	<i>Staff had an opportunity to review the project requests and has made some recommendations regarding funding Housing and Neighborhood Activities. City staff does not make recommendations regarding Public Service activities.</i>		
VIII.	<b>Budget Recommendations</b>	Duane Loken	Discussion Action - <b>Delayed until May 5, 2009</b>
	<i>The CD Board will discuss CDBG and HOME applications in order to make funding recommendations for City Council's review / approval.</i>		
IX.	<b>Staff Reports</b>	Staff	Report
	<i>Staff will report on current programs and progress to date on projects.</i>		
X.	<b>Neighborhood Concerns &amp; Happenings</b>	CD Board	Updates
	<i>Opportunity for board members to share information or concerns.</i>		
XI.	<b>Set Next Meeting Agenda &amp; Adjournment</b>		