



MEETING MINUTES

RECORDED BY: Melonie Trang

MEETING PURPOSE: Monthly PRC Board Meeting

MEETING DATE: July 14, 2021

AND LOCATION: Rose Park Pool Conference Room

ATTENDEES: City Staff or City Council Members:
Kevin Iffland, Assistant City Administration
PRC Board Members:
Lew Morris, Thom MacLean, Tom Rupsis, Maia Dickerson,
Jamie Clark, Laura Drager
PRPL Staff Members:
Mike Whitaker, Director
Mike Pigg, Park Superintendent
Kory Thomson, Recreation Superintendent
Mark Jarvis, Park Planner

I. MEETING CALLED TO ORDER

Chairman Tom Rupsis called the meeting to order at 11:02 AM

A. INTRODUCTIONS

None

B. ADDITIONS TO THE AGENDA

No additions to the agenda

C. APPROVAL OF MINUTES

Board chair Rupsis asked for a motion on the June 9, 2021 minutes. Board member Thom MacLean made a motion to approve. Board member Lew Morris seconded. On a voice vote, motion was passed.

II. DIRECTORS REPORT – Michael Whitaker

No report

III. PUBLIC/BOARD COMMENT

Chairman Rupsis opened the floor for comment.

Board member Lew Morris commented the road at Riverfront looked nice and how busy he is seeing Centennial Dog Park being used.

A question was asked about the staff that works outdoors and how we accommodate them during this extreme hot weather going on right now. Recreation

Superintendent Kory Thomson said for the lifeguard's staff they have sunscreen, umbrellas, water and take breaks. He said this is basically the same thing for the summer camp staff. Park Superintendent Mike Pigg said for park staff it is similar; encourage staff to drink plenty of water, take a break etc. He said park staff also start their day at 6:30 in the morning so they are getting much of their day in before it gets hot.

VI. NEW BUSINESS

A. Rose Pool and Playground Tour:

Board and staff went on a tour of Rose pool along with looking at the irrigation pump and new playground equipment.

B. Parks and Recreation Monthly Report:

Recreation Superintendent Kory Thomson report:

- Fantastic start for aquatics; average 812 visits a day at Rose pool which means attendance is up 70%
- Camps are full every week including sports camps
- We are short about 10 camp counselors this year; seasonals are having to work overtime to make up for the shortage in seasonal staff
- Up to 400 downloads of our new mobile app
- Had a fantastic FY21; over \$200,000 in projected revenue for FY21

Parks Superintendent Mike Pigg report for Parks, Forestry, and Cemetery divisions:

- Park Restrooms: full time staff are doing 4 hours of overtime to close due to staff shortage. We close them between 7-9pm since that is when full time staffs overtime starts. This is earlier than previous years.
- Last week we lost 6 seasonal employees, so we are back down under 30.
- We no longer have a seasonal trash truck operator or pesticide applicator, so we are using full time staff. Taking full time staff away from their jobs to do seasonal jobs is starting to show the affects. Shut down Forestry seasonals work to move them into parks to help there. We have only 4 staff on the weekends and normally we have 7.
- Shelter rentals and events are off the board all the time. Every park is busy
- The Pickleball group has asked for us to allow them to dictate who gets to play when on the courts. We do not believe that is how city facilities should be run. Our courts are running on a first come first serve basis.

Park Planner Mark Jarvis gave the Parks planning report:

- Poly Vista: two weeks ahead of schedule. Going out to bid, opens on the 20th of this month. Just had our pre-bid meeting last Friday. Have an excellent set of plans and specs. Biggest concern is how the bids/costs are going to come in. Final bid will go before City Council the first business meeting in August for approval.
- Coulson Park: still waiting on the Core of Engineers permits. As soon as we have that we can go out to bid.
- Optimist Park shelter: have notice to proceed with the project and

purchasing the shelter.

- Castle Rock playground: working on getting the costs. Will determine if we need to go out to bid or just do 3 quotes. It will be faster if we can do just the quotes. Meeting with the Heights Task Force chair to discuss how we will get public input on the design.
- Terry Park: ordered the shelter, waiting on the supplier to provide us the engineer drawings.
- Playgrounds for Terry and Lillis Parks; playgrounds for both parks got approval from City Council. Will place an order as soon as we get a purchase order.
- Country Manor: quotes for the project (sidewalk) came in too high. Will wait and go back out again. Project on hold
- Central Park tennis courts: working with Public Works/Engineering to do that project.
- High Sierra: shade structure; City Council member Frank Ewalt is doing the concrete work as a donation; structure is sitting in the warehouse waiting to be installed as soon as the concrete work is done.

Board member Chuck Platt asked what they were going to do during the first phase of Coulson Park. Mr. Jarvis said phase one includes installation of a restroom, repairs and upgrades to the boat launch, picnic areas, and cleaning up the parking area.

Chairman Rupsis asked about the design of the shelter at Optimist. Mr. Jarvis said it will be a little more than posts and a roof. It will be a pretty good size shelter, steel posts with laminate beams and will be ADA accessible.

Chairman Rupsis asked if it is looking like we will have a playground at Castle Rock sometime this year. Mr. Jarvis said it is not guaranteed due to the many variables.

Board member Jamie Clark asked Mark as to who installs the playground equipment. Mr. Jarvis said we have a certified playground equipment installer do that. Board member Laura Drager asked if they were local. Mr. Jarvis said we have one gentleman in Helena MT, one in Laurel MT and then the closest ones out of state come from Colorado or Utah.

Board member Lew Morris asked when Riverfront bathrooms are closed. Mr. Pigg said they are open 24/7 because they are fault toilets. He said those along with the restrooms at Swords and Norms Island open 24/7.

Chairman Rupsis commented that City Council members have indicated they would like to do something in 2022 regarding park funding/ballot issue.

Board member Laura Drager asked when PD1 will sunset. Mr. Rupsis said 2024.

VII. AJOURNMENT – There was no further business, and the meeting adjourned at 1:00 AM

(Please note these are summary minutes)