

Billings City Administrator Weekly Report

April 1, 2021

1. Legislative Update

- Greg Dorrington and Aimee Grmoljez will be participating in Monday's Council Work Session.

2. Proposed Massage & Spa Facility Business License – A public informational meeting will be held on Wednesday, April 7 @ 6:00 PM. The event will be held online via Zoom. Access to the meeting can be had by clicking the following link: <https://us02web.zoom.us/j/81352574708> or you can access the meeting by calling: 346-248-7799 and using the Webinar ID: 813 5257 4708.

3. Stillwater Building Update - The two (2) appraisers selected are in the process of appraising the building. One appraiser conducted an onsite inspection on 03/25 and the second appraiser is set for an onsite inspection on 04/07. They are indicating about four (4) weeks to complete the appraisal process. Once they have completed the two (2) appraisals, the review appraiser will begin their process. We are looking at early to mid-May for the appraisal process to wrap up and determine next steps.

4. Budget Presentations – Parks, Recreation and Public Lands, Finance, Public Works, Police, Municipal Court, Aviation & Met, Library, Legal and Planning and Community Services each presented their budgets this week to Andy, Kevin and I.

5. Moody's Bond Rating Call – Andy and I met with Baker Tilley and Moody's to share our perspective on Billings' economy and budget. Moody's review is a critical step prior to refinancing the Library debt.

6. Chamber Diversity and Inclusion Workshop – I attended yesterday's workshop. The goal was not to change minds but rather to be open to understanding the effects of prejudice. This is the first of several ½ day trainings the Chamber Board will be participating in 2021.

7. Legislative Video Conference – Thursday, April 8th at Noon. MSUB, College of Business MacDonald Hall, Room 163. The 6th of 7 in a partnership between the City, Chamber and MSUB. Please RSVP through wynnette.

8. Hybrid Council Meeting April 5, 2021 in the Library Community Room

Protocol summary is as follows – All in-person attendees will follow CDC guidelines.

1. Mayor and Councilmembers have the option to attend meetings in-person or by Zoom.
2. The public can attend in-person or by Zoom. The in-person room capacity is approx. 15 for our first meeting. A staging area will be set up in the library foyer for any public attendees who cannot be seated inside the community room. We will no longer use the phone line for public

comment. Zoom attendees will need to register by noon the day of the meeting. As has always been the case, citizens can contact any of us by email or by phone.

3. The city administrator, city attorney, assistant city administrator and a tech/zoom support person will attend meetings in person. All other staff will attend meetings via Zoom including the Clerk. We will test if the Clerk can manage the Zoom attendance and take minutes.

Have a wonderful Easter weekend!