

**City Council Work Session**

**5:30 PM  
Council Chambers  
July 16, 2018**

**ATTENDANCE:**

**Mayor/Council** (please check) x Cromley, □ Yakawich, x Brewster, x Ewalt, x Joy, x Friedel, x Gibbs, x Ronning, x Clark, x Brown.

CM excused: Yakawich

**ADJOURN TIME:** 7:53 pm

**Agenda**

<b>TOPIC #1</b>	<b>MLCT, MMIA and Infrastructure Coalition</b>
<b>PRESENTER</b>	<b>Tim Burton, MLCT &amp; Alan Hulse, MMIA</b>
<b>NOTES/OUTCOME</b>	

- Tim Burton: National League of Cities membership, advocacy, attendance at MT Day at the White House. Infrastructure Coalition work and successes.
- Clark: any info on the Butte conference agenda? Burton: Starting to put it out, will have the Chiefs of Police join the annual meeting in Billings, 2019.
- Alan Hulse, CEO of MMIA: formed in 1986 due to insurance crisis; companies dropping local governments around country. Self insurance pool, interlocal agency, 4 programs, management training, work mostly with staff but respond to elected people as needed.
- **Public Comment:**
- None

<b>TOPIC #2</b>	<b>Airport Terminal Expansion Update</b>
<b>PRESENTER</b>	<b>Kevin Ploehn, Director of Aviation &amp; Transit</b>
<b>NOTES/OUTCOME</b>	

- Kevin Ploehn: reasons for remodel and expansion – 1970-1971 original building needs updates, last expanded in 1992, outdated design for expansion, overflow the hold-rooms, will look better and function better, can't accommodate any more carriers, screening area too small.
- Gibbs: how much will federal government pay? Ploehn: usually about \$3M/yr that usually gets used for runways, etc. Now being used for design. Larger airports can't get excess funds from FAA.
- Cromley: distance to ends of gate? Ploehn: About 250' to either end from the middle. Paying for Wi-Fi. Contract ends when? Ploehn: Soon, will be doing RFP soon and will try to get free Wi-Fi.

- Cole: important to have architectural features that identify this as Billings. Ploehn: public meetings in next few weeks and hope to identify what features to build.
- Brewster: bonding to pay for it? Ploehn: yes, will return to Council with total amount to be issued.
- Ronning: spaces for children? Ploehn: yes, there will be play areas. Encourage Billings to look at Detroit airport, incorporates outdoors.
- **Public Comment:**
- None

<b>TOPIC #3</b>	<b>Police Evidence Facility</b>
<b>PRESENTER</b>	<b>Rich St. John, Police Chief</b>
<b>NOTES/OUTCOME</b>	

- Chief St. John: 3<sup>rd</sup> time to talk and present. Thanks Council for touring facility last week, offer new tours. Introduces Jeremy House, Mitch Hart, Beth Gartner, Saree Couture, Al Rapacz (Schutz Foss), and Brian Berryhill (Roth Sheppard). Started on concepts/designs in 2017. Can't stress importance of evidence handling and facility needs.
- Lt. Mitch Hart: took over evidence command in January. Review old material. Purge process. Will receive 20k items/year and will be able to routinely purge 6k – 8k per year.
- Chief: reviews the costs and options.
- Cole: where would crime van and vehicle processing go on the building? Hart: shows the areas on map.
- Chief: financing options and costs.
- Friedel: think that 20 year planning horizon is preferable. Looked at those costs? Chief: no, thought it would be too expensive. Evidence items will grow, but costs will be high to build it.
- Brian Berryhill, Roth Sheppard: allowed space for expansion, mainly to the north. Don't have the numbers now but can report later if that's requested.
- Brown: future expansion planning will include site prep? Berryhill: yes, will do site work and not much plumbing or electrical right now but will probably increase foundation size and allow expansion in electric panels, IT, etc.
- Cole: observe that smaller facility will cost more per square foot than original plan. Why? Berryhill: smaller building will be higher square foot cost but most reason is the space being constructed is the most expensive.
- Ewalt: single story addition? Yes. Can taller space be used with lifting capability?
- Ronning: sprinkler systems common in evidence facility? Berryhill: no. Hart: wet evidence is probably ruined. Fire would almost be better than sprinklers.
- Brown: used building long term, served us well, why so expensive now? Berryhill: built in 2004, employee conditions are deplorable, have to preserve chain of evidence.

- Joy: can current facility ever meet facility standards? Berryhill: no, but expanded area will meet them.
- Brewster: want to see info about evidence storage and why this space is needed. OK
- Ronning: would new design eliminate the exterior storage usage? Berryhill: probably would have to keep the storage units to store large or nasty materials.
- Brown: would adding back 1,500 sq ft of storage space move the planning horizon to 10 years? Berryhill: yes. Secure Vehicle storage is needed until the vehicle can be processed.
- Clark: if crime scene van is put in storage area, new storage area lasts even fewer years. Yes.
- Ronning: thanks for tour of building. It's shocking. Purge and new use of space is good – credit to Lt. Hart.
- Gibbs: where do we dispose of the purged material? Hart: guns go to on-line company for re-sale (\$11,000) or destruction, re-usable tools, etc. are on-line auctioned, donated some to Habitat, bikes to rescue mission or other charities.
- **Public Comment:**
- None
- Cromley: why does City pay for storing evidence for felony cases? Hart: storing felony and misdemeanor evidence. Brent Brooks, City Attorney: Billings PD investigates, so is responsible for retaining evidence for those cases. Other states doing differently and MT is complex.
- Cole: County store its own evidence? Yes. Hart: lots of misdemeanors can photograph evidence and release it to victim.
- Ewalt: insurance companies interested in some of the evidence. Can City charge them for that storage? Brooks: probably not.
- Cole: want to see pricing for longer term planning horizon. Want to see more specifics on financing/funding. Decide between scaled back version and adding the options. Option to add back in the 1030 sq. ft. storage and 430 sq. ft.
- Brewster: Council decision on which option to pursue before moving to design. Financing options are easy – spend current money or finance for some period of time.
- Friedel: agree with Brewster. Would also like to see 20-year plan.
- Ronning: want to see options but improved conditions for employees should proceed quickly.
- Cole: extra space that might be used by other departments for 10 years or so?
- Al Rapacz: lots of review by Council. Thanks to Council for listening again and considering what is needed.

TOPIC #4	Council Discussion
PRESENTER	
NOTES/OUTCOME	

- Cole: update Council on trip to KC with Kaufman Foundation. Good trip, only 2 cities from MT were Bozeman and Billings and BSED (Melanie). Good info and good contacts. Small business development emphasis.
- Ronning: four streets in Ward 4 changing trash collection so that trucks don't have to back up the alleys, so street collection is being started.

<b>TOPIC #5</b>	<b>Public Comment on Items not on the Agenda</b>
<b>PRESENTER</b>	
<b>NOTES/OUTCOME</b>	

- None