

Billings Public Library
March 24, 2018 Retreat
8:00 am

MINUTES

Present: Chair Stella Fong, Sue Bach, David Darby, Cheryle Fisher, Bill Lamdin, Lloyd Mickelson, Jennifer Quinn, Shanna Singleton-Deitsch, Gavin Woltjer, Library Director; Tori Koch, Assistant Library Director; Kathy Robins, Systems Coordinator; Mary Murphrey, Library and Facility Coordinator.

Public Comment

None

Chair's comments

Fong reported that:

- The Civil Conservation with Jonathan Adelman was great.
- Food for Thought is scheduled for June 7.
- Montana Library Association conference will be held April 11-14.

Consent Agenda

MOTION: Approve consent agenda.

Approved

Quinn/Bach

Library Security

Woltjer discussed the security issues at the Library, as well as the public's frustration and concerns. He noted that:

- He will stay late on Tuesday and Thursday evenings and be present in the public service areas.
- He has met with the Tumbleweed staff and discussed their budget shortfalls, and its' effect on the Library.
- A supplemental budget request will be submitted for FY 2019 which will allow two security guards on Monday nights and add a third guard from November through February.
- He also noted that the Library is restricting the 6th Avenue N. door to one-way exit at night, which will allow staff and the security guards better oversight of who is entering the facility.

Mission Statement

Woltjer noted that while the Library's mission statement is not a bad one, it is a good time to determine if it needs updated. After much discussion the Library Board re-wrote the statement to say "Billings Public Library: embracing, empowering, and enriching our community".

MOTION: Accept the mission statement as written.

Approved

Mickelson/Bach

Strategic Plan

Woltjer reviewed the draft Strategic Plan with the Board. The Board offered suggestions/edits for the plan. Woltjer asked if the Library Board would write a letter to include in the plan. Woltjer will update the plan to include the suggested edits and the Board will work on writing a letter.

Woltjer noted that he would like to start writing annual reports, and that perhaps the reports could be attached to the plan.

Woltjer noted that he will not be available for the April 12 Board meeting, and asked the Board if they would like to meet anyway or cancel the meeting.

MOTION: Cancel the April meeting and extend the May 10 Board meeting.

Approved

Mickelson/Lamdin

Adjourned at 10:58 a.m.