



COMMUNITY DEVELOPMENT DIVISION
Community Development Board Agenda

2825 3rd Avenue North, Billings, MT 59101 Phone: 406.657.8281 Fax: 406.294.7595 Relay: 711 www.ci.billings.mt.us/ComDev

Board Members: Presented below is the agenda for the upcoming Community Development Board Meeting. Please call Sandra Lopez at 406-247-8675 or notify via email at lopezs@ci.billings.mt.us if you have any additional items to add to the agenda, if you have questions, or if you are unable to attend the meeting.

COMMUNITY DEVELOPMENT BOARD AGENDA			
3:00 pm, Tuesday, April 3, 2018			
6 th Floor Conference Room, Miller Building, 2825 3 rd Avenue North, Billings, MT			
Order	Agenda Items	Person(s) Responsible	Process
I.	Welcome / Introduction / Announcements	Chair	-
II.	Public Comment Period – As Required <i>3 Minute Maximum per Person</i>	Chair	Public Comment
III.	Meeting Minutes	Chair	Action
IV.	Staff Reports	CD Staff	Report
	<i>Staff will report on current programs and progress to date on projects, including: First Time Home Buyer program; Home Repair programs; Foreclosure Acquisition / Rehabilitation program; and the Billings Metro VISTA Project.</i>		
V.	Consolidated Plan: Draft Annual Action Plan	Brenda Beckett	Report
	<i>The Board will have an opportunity to review the drafted Annual Action Plan. The public comment period began on March 24 and will end on April 23. Final edits will be made to the document prior to HUD submission by May 15.</i>		
VI.	Recommendations: Code of Ethics / Conduct & Recusals	Brenda Beckett	Discussion
	<i>Staff will review the Code of Ethics / Conduct standards and CD Board members will have an opportunity to sign a disclosure form. A conflict of interest exists if a CD Board member (or their relative / partner) has a real or apparent benefit from a recommendation and subsequent award of funding. HUD requires CD Board members to recuse themselves from recommending funding awards to an organization, project, or program where the CD Board member, a relative, or partner:</i> <ul style="list-style-type: none"> - Is employed, affiliated, or is serving on the organization’s Board of Directors. - Would receive a real, perceived, or apparent economic or personal benefit. 		
VII.	Budget Recommendation Session		Action
	<i>An opportunity for the Board to offer input about the budget and vote on allocation recommendation.</i>		
VIII.	Neighborhood Concerns & Happenings	CD Board	Updates
	<i>Opportunity for board members to share information or concerns.</i>		
IX.	Set Next Meeting Agenda & Adjournment <i>Next Meeting: May 1, 2018</i>		

Note: Additional information on any of these items is available in the Community Development Office. Public hearings are accessible to individuals with physical disabilities. Special arrangements for participation in the public hearings by individuals with hearing, speech, or vision impairment may be made upon request at least three days prior to the hearing. Please notify Sandra Lopez at 406-247-8675 or email at lopezs@ci.billings.mt.us.