

Billings Public Library  
June 8, 2017  
12:00 pm

**MINUTES**

**Present:** Chair Stella Fong, Vice Chair Bernard Rose, Sue Bach, David Darby, Cheryle Fisher, Bill Lamdin, Roger Young, Gavin Woltjer, Library Director; Tori Koch, Assistant Library Director; Kathy Robins, Systems Administrator; Mary Murphrey, Administrative Coordinator. Guests: P.J. Smith, Yellowstone Genealogy Forum President; Theresa Allen, Intern; Candice Malia, Intern.

**Public Comment**

Smith noted that a Genealogy Book Sale will be held August 2.

Robins introduced summer intern, Theresa Allen. Allen gave a brief history of herself.

Koch introduced summer intern, Candice Malia. Malia gave a brief history of herself.

Woltjer reported that the conversation series are going very well. He noted that the May 25 panel discussion on Civility in America went well and was well attended.

**Chair's comments**

Fong reported that:

- Food for Thought was scheduled for tonight.
- An application for the vacant County Board seat has been received.

**Consent Agenda**

Rose noted that the motion to retain Fong as Library Chair and Rose as Vice Chair through December 2017 should be stricken from the May minutes.

MOTION: Approval of the May minutes as amended.

Approved

Young/Rose

**Community Forum (update)**

Woltjer reported that:

- Ten individuals attended the four forums.
- Four individuals attended the three Coffee with the Director meetings.
- Thirty survey responses have been received.
- He has been invited to speak at six of the ten Neighborhood Task Force meetings.

### **Strategic Plan (update)**

Woltjer reported that he would like to finish the Neighborhood Task Forces meetings before finalizing a draft plan. He noted that he would like to move the due date of the draft plan to the Board to mid-August.

Woltjer also reported that he will be speaking at the Downtown Rotary Club meeting on Monday, June 12.

### **Assistant Director Report**

Koch reported that:

- She has been working on relationship building between staff and service to each other, as well as the public.
- She thanked the Administrative staff for their support.
- She is taking a class through ALA on Service Design.
- She will be helping to organize another blood drive program in August.
- She has been involved in the hiring process for the vacancy that arose from a recent staff retirement.

### **Nomination of Board Officers**

Rose noted that his term on the Board is up in December of this year. He and Fong encouraged other trustees to consider the Vice Chair position. Rose asked that suggestions for the Vice Chair spot be emailed to him.

Fong shared the Library Board application submitted by Shanna Deitsch.

MOTION: Move to recommend to the County Commissioners the appointment of Shanna Deitsch to the Library Board

Approved

Rose/Young

### **FOL Book Sale Report**

Bach reported that the FOL made about \$6,000 from the book sale, and about \$600 from donations, memberships, etc. She noted that the process for preparation of the book sale is being streamlined and becoming more efficient.

Bach noted that she will be working with Koch on the upcoming Summer Fair event.

Adjourned at 12:53 p.m.