

**TRAFFIC CONTROL BOARD MINUTES**  
**October 26, 2016**

**APPROVED AS AMENDED**

MEMBERS PRESENT: Jerry Dunning, Sondra Baker, Pierre Jomini, Ron Alles, Capt. Harper, Todd Cormier, Gene Wade

MEMBERS ABSENT: Sondra Baker

STAFF SUPPORT: Aaron Lebsack, Terry Smith, Erin Claunch, Lora Mattox, Debi Meling

GUESTS: None

BUSINESS MEETING:

**Call to order:** Todd Cormier called the meeting to order at 12:10 pm in the conference room of the Public Works Building, 2224 Montana Avenue.

**Minutes:** Motion by Ron Alles for approval of the September 2016 minutes as amended. Seconded by Jerry Dunning. Motion carried on a voice vote.

OPEN PUBLIC COMMENT: None

STAFF REPORTS:

- **4<sup>th</sup> Ave N & Division St Capacity Improvements:** Erin updated the board on this in-house design dedicated to increasing traffic capacity through the intersection. During the morning rush hour particularly, drivers coming off of Broadwater Ave or Montana Ave will stay in the curb side lane with the intention of turning east onto 4<sup>th</sup> Ave N or 2<sup>nd</sup> Ave N causing backups on both streets. The boulevard will be removed and curb & gutter will be pulled to accommodate another lane. This will allow for an exclusive and a shared right turn onto 4<sup>th</sup> Ave N. With the widening of the intersection there will also be an exclusive left turn onto Lewis Ave. This storage capacity will reduce the number of rear-end accidents. New signals and poles will be installed, the controller cabinet will be moved to the west side of the intersection, and a bulb-out crossing will be installed in the northeast corner of the intersection. Ace Electric is the contractor for this project, and construction is set to begin in early spring of 2017.
- **Feasibility Study – Main Street Pedestrian Crossing:** A feasibility study is being conducted to look at better ways at crossing from the west side of Main St to the Metra. Options for crossing may include a walking bridge or pedestrian tunnel.

BOARD REPORTS:

- Lora informed the Board that the Community Transportation Safety Plan (CTSP) is still in the review and adoption process. The Planning Board will have a public meeting regarding the plan on November 9<sup>th</sup> and will hopefully be wrapped up in December.
- Three proposals have been received for the household travel survey; this is the first step in developing the transportation model. Selection of the proposals will be made in the coming weeks.

OLD BUSINESS:

- **Letter to Council re: Primary Seatbelt Law:** Terry passed around a final version of the letter to council regarding the Primary Seatbelt Law. Todd recommended adding a "Traffic Control Board" letter head. Motion for approval of the letter made by Gene Wade. Seconded by Ron Alles. Motion carried on by a voice vote.
- **Five non-signalized intersections with most injury/fatal accidents for 2014-2016:** *Nothing to report at this time.*
- **Local Option Gas Tax:** *Nothing to report at this time.*

NEW BUSINESS:

- **Traffic Impacts of new developments near Elysian Road & Mullowney Lane:** Terry gave a presentation following an inquiry from Gene regarding possible traffic impacts with the increased developments near Elysian Road & Mullowney Lane and if there are any plans to improve traffic flow in the area; specifically regarding Harmony Meadows and Josephine Landing. Both subdivisions have plans for increased housing, however, Harmony Meadows does not propose a connection to Mullowney Ln., and the last phase will connect to Story Road. Planned road improvements in the area include Elysian Road being constructed to a 3 lane road with a two-way-left-turn lane along Harmony Meadows as well as Josephine Road being built to a 3 lane road. Future intersection improvements at Elysian Road & Mullowney Ln. will trigger a 4-way stop and potentially a signal in the future. Potential improvements at the intersection of Midland Rd. & Mullowney Lane may include two northbound lanes and a northbound left turn lane. It should be noted that the intersection's jurisdiction is split between City and State.
- **TCB Roles & Responsibilities (Discussion):** A general discussion was held following an inquiry from Jerry regarding the roles and responsibilities of Traffic Control Board members. Jerry read the second paragraph of City Code 2-587 which reads *"The primary responsibilities of the board are to review existing and proposed city policies and to review city department activities to ensure that city policies are being implemented and carried out and further to report any shortcomings and to make recommendations to the city council in the area of Traffic Control"*. Debi stated the City does not currently have many policies regarding traffic control, which is an area that is being closely looked at. An upcoming policy which will include Traffic Control Board members will be the Traffic Calming Policy. Debi also suggested the board members get the chance to review 30% plans that are being sent to City Council.

ADDITIONAL ITEMS NOT ON THE AGENDA:

- Pierre stated that there is water build up just north of the intersection of Poly Dr & Virginia Ln and he is concerned with dropping temperatures that this may cause ice buildup. City staff will follow up.
- Ron inquired about the possibility of placing an advanced notification sign, such as a reader board, at the roundabout of N 27<sup>th</sup> St/Airport Road when Zimmerman Trail is closed. There is currently a flip board placed stating that the road is closed, however the concern is that there is not enough notification of the closed road. Debi stated that this could be something included with the Zimmerman Trail improvement plan.

ADJOURNMENT:

The meeting was adjourned at 1:15 pm.